

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES**

December 12, 2024

6:00 PM

LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE

**PRESENT:**

**BOE Members:** Lucinda Collier, Tina Reed, Shelly Cahoon, Linda Eygnor, Lesley Haffner, Travis Kerr

**Absent:** John Boogaard

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

Approximately 18 students, staff and guests

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Collier called the meeting to order at 6:00p.m.

**Approval of the Agenda:**

Motion for approval was made by Shelly Cahoon and seconded by Linda Eygnor with the motion approved 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of December 12, 2024.

**2. Presentations:**

- Student Presentation – Elementary School Student
  - 4<sup>th</sup> Grader, Hunter Wright was the student presenter.
- School Improvement Plans – Directors – Rita Lopez and Jeremy Sebastiano
  - Rita Lopez and Jeremy Sebastiano presented their School Improvement Plan and answered questions.
- Cougar Ops – Mark Mathews
  - Mark Mathews presented information and answered questions regarding the Cougar Ops program.
- Superintendent Update – Michael Pullen
  - Mr. Pullen and Nicole Sinclair presented information and answered questions regarding two new course proposals; American Government and Survey of Economics.

**3. Reports and Correspondence:** - The Committee chairperson or liaison provided an update.

- Board of Education Building Liaisons
  - Elementary School –Lesley Haffner
  - Middle School – Travis Kerr
  - High School – John Boogaard
  - Cougar Ops – Shelly Cahoon
- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- Handbook Committee – Lucinda Collier, Linda Eygnor, Lesley Haffner
- Audit Committee –John Boogaard, Shelly Cahoon, Travis Kerr
- District Safety Committee – Travis Kerr
- Personnel & Negotiations Committee – Tina Reed, John Boogaard, Lucinda Collier
- Communication Ad Hoc Committee – Tina Reed, Linda Eygnor, Travis Kerr
  - The BOE approved the committee to provide information to Amanda Hogan to be included in the digital newsletter, on the website and in the quarterly newsletters highlighting the work of the Board.
- Policy Committee – Shelly Cahoon, Lesley Haffner, Tina Reed

**4. Public Access to the Board:**

- No one addressed the Board.

**5. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Travis Kerr and seconded by Lesley Haffner with the motion approved 6-0.

a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of November 14, 2024.

b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated October 23, 28, 29, 30, November 5, 6, 8, 12, 13, 14, 18, 19, 20, 21, 25, 26, 27, December 3, 4, 2024; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

15164	15079	13189	13898	13897	14645	15089	14827	14423	12890
15066	15085	14263	15102	12762	14847	14661	14604	14499	12429
14657	15023	14890	15175	14501	14984	12328	15049	13005	12677
13177	13786	12978	14668	13558	13979	14420			
IEP Amendments:									
15168	14882	14325							

c. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Treasurer Report

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for June 2024.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for July 2024.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for August 2024.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for September 2024.

e. Authorization to Increase Wages - Minimum Wage

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

pursuant to Education Law, authorizes the Director of Business Operations & Finance to increase the hourly wage of specific employees as needed to meet New York State Minimum Wage Requirement of \$15.50/hr. effective on and after January 1, 2025.

f. Donation to the District

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the donation of food supplies from Wegman's.

g. Personnel Items:

1. Letter of Resignation- Kristy Egnor

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Kristy Egnor as School Monitor, contingent upon her appointment as Teacher Aide, effective with the close of business on December 1, 2024.

2. Letter of Resignation- Christopher Borrelli

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Christopher Borrelli as Senior Computer Services Assistant, effective on December 6, 2024.

3. Letter of Resignation- Samantha Stuerriys

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Samantha Steurriys as LPN effective on December 20, 2024.

4. Appoint Teacher Aide – Kristy Egnor

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Kristy Egnor as a Teacher Aide, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: December 2, 2024-December 1, 2025

Salary: \$15.50 per hour

5. Appoint Long Term Substitute Teacher – Hannah DeCracker

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Hannah DeCracker as a Long-Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Appointment Dates: November 12, 2024-June 30, 2025

Salary: \$247.27/day

6. Permanent Appointment – Terri Roberts

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Terri Roberts as

Bus Driver, effective December 19, 2024.

7. Permanent Appointment – Todd Montondo

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Todd Montondo as Bus Driver, effective December 27, 2024.

8. Permanent Appointment – Kristine Lyman

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Kristine Lyman as Bus Driver, effective January 2, 2025.

9. Permanent Appointment – Makayla Ritchie

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Makayla Ritchie as Teacher Aide effective December 18, 2024.

10. Consulting Agreement

**RESOLUTION**

**Resolved**, that the Board of Education approves the written agreement between the Superintendent of Schools and Peter Lawrence, executed on December 3, 2024 to provide the services of Transportation Supervisor to the District for the term of December 3, 2024 through June 30, 2025, upon the terms and conditions set forth therein.

11. Consulting Agreement

**RESOLUTION**

**Resolved**, that the Board of Education approves the written agreement between the Superintendent of Schools and Gary Barno, executed on October 7, 2024 to provide the services of Director of Business Operations and Finance to the District for the term of October 7, 2024 through June 30, 2025, upon the Terms and conditions set forth therein.

12. Co-Curricular Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to a fill co-curricular position for the 2024-25 school year.

Name	Bldg.	Title	Step	Year	Salary
Sundra Wendt		Athletic Event Staff			As per the NRWTA contract
Jake Hill		Athletic Event Staff			As per the NRWTA contract
Gary Lockwood		Athletic Event Staff			As per the NRWTA contract
Mike Virts		Athletic Event Staff			As per the NRTWA contract
Caroline Strub		Athletic Event Staff			As per the NRTWA contract
William McDermott		Athletic Event Staff			As per the NRTWA contract
Brad LeFevre		Athletic Event Staff			As per the NRWTA contract

13. Program Appointment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2024-2025 school year conditional upon a criminal history record check

according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Crystal Shaft	Grant Program Teacher Aide	\$15.86/hr.
Kurt Laird	Grant Program Teacher	\$35.00/hr.
Margaret Macaluso	Grant Program Teacher	\$35.00/hr.
Ashley Kennedy	Grant Program Teacher	\$35.00/hr.
Carrie Hoestermann	Grant Program Teacher	\$35.00/hr.
David Hahn	Grant Program Teacher	\$35.00/hr.
Alexis Ball	Grant Program Teacher	\$35.00/hr.
Kelly Cole	Grant Program Teacher	\$35.00/hr.

14. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2024-2025 school year.

Monica Paul	Heather Connors	Sarah Torrey	Eryn Youngman
Zachary McQuown	Darcy Petrosino	Tonja Ticconi	John Hewes
Jermel Brown	Crystal Tompkins McQuown		

15. Written Agreement between the Superintendent and the North Rose-Wolcott Service Employees Association

**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott Service Employees Association, executed on December 9, 2024.

16. Written Agreement between the Superintendent and the North Rose-Wolcott Service Employees Association and an Employee of the District

**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott Service Employees Association and an Employee of the District, executed on December 9, 2024.

17. Approve Amended Terms & Conditions of Employment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Amended Terms and Conditions of Employment for the Confidential Secretary to the Assistant Superintendent for Instruction for the 2024-2025 school year. The contract is on file with the District Clerk.

18. Approve Amended Terms & Conditions of Employment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Amended Terms and Conditions of Employment for the Confidential Secretary to the Superintendent for the 2024-2025 school year. The contract is on file with the District Clerk.

19. Correction Letter of Resignation – Todd Henry

Todd Henry, Transportation Supervisor, has submitted a letter of resignation.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Todd Henry as Transportation Supervisor, effective ~~December 15, 2024~~ *November 21, 2024*.

**6. Policies**

A motion for approval of the following items as listed under Policies is made by Linda Eygnor and seconded by Tina Reed with the motion approved 6-0.

a) Approval of Policies

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

<b>6000</b>	<b>PERSONNEL</b>	
6121	Sexual Harassment in the Workplace	Revised
6130	Evaluation of Personnel	Delete
6214	Incidental Teaching	Delete
6215	Probation and Tenure	Delete
6218	Selection of Athletic Coaches	Delete
6550	Leaves of Absence	Delete
6570	Determination of Employment Status: Employee or Independent Contractor	Delete

**Board Member Requests/Comments/Discussion:**

- Discussed Public Relations receiving awards.

**Good News:**

- Food Service lunch options

**Informational Items:**

- Claims Auditor Reports

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Shelly Cahoon with motion approved 6-0.

Time adjourned: 7:10p.m.

*Tina St. John*

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Tina St. John, Clerk of the Board of Education